

## BOARD OF DIRECTORS MEETING

<b>Agenda Item</b>	<b>P1/117/18</b>	<b>Date: 31<sup>st</sup> October 2018</b>		
<b>Subject /title</b>	<b>Trust Seal - Deed of release for restrictive covenant – Development Agreement for the New Maggie’s Centre</b>			
<b>Author</b>	<b>David Holden – Associate Director of Corporate Governance (interim)</b>			
<b>Responsible Director</b>	<b>On behalf of the Chair of the Trust – Philip Edgington : David Holden, Associate Director of Corporate Governance (interim)</b>			
<b>Executive summary and key issues for discussion</b>				
The Trust Standing Orders require that a regular report detailing the use of the Trust’s seal is made to the Trust Board. During the month of October, 2018, the seal was used on one occasion as set out below:				
<b>Strategic context and background papers (if relevant)</b>				
N/A				
<b>Recommended Resolution</b>				
The Board notes: <ul style="list-style-type: none"> <li>The use of the Trust’s seal on the agreement between the following parties:             <ol style="list-style-type: none"> <li>1. The Clatterbridge Cancer Centre NHS Foundation;</li> <li>2. The Maggie Keswick Jencks Cancer Caring Centres Trust and;</li> <li>3. Maggie’s Trading Limited.</li> </ol> </li> </ul>				
<b>Risk and assurance</b>				
There are no risks associated with this item at this time.				
<b>Link to CQC Regulations</b>				
Regulation 17 - Good Governance				
<b>Resource Implications</b>				
Not applicable for this paper at this time.				
<b>Key communication points (internal and external)</b>				
1. For the Trust Board members to be aware of the progress made on this development.				
<b>Freedom of Information Status</b>				
FOI exemptions must be applied to specific information within documents, rather than documents as a whole. Only if the redaction renders the rest of the document non-sensical should the document itself be	Please tick the appropriate box below: <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: center;">x</td> </tr> <tr> <td style="height: 20px;"></td> </tr> </table>		x	
x				

redacted.  <b>Application Exemptions:</b> <ul style="list-style-type: none"> <li>• Prejudice to effective conduct of public affairs</li> <li>• Personal Information</li> <li>• Info provided in confidence</li> <li>• Commercial interests</li> <li>• Info intended for future publication</li> </ul>	<div style="border: 1px solid black; width: 40px; height: 20px; margin-bottom: 10px;"></div> <b>A. This document is for full publication</b>  <b>B. This document includes FOI exempt information</b>  <b>C. This whole document is exempt under FOI</b>  <b>IMPORTANT:</b>  If you have chosen B above, highlight the information that is to be redacted within the document, for subsequent removal.  Confirm to the Trust Secretary, which applicable exemption(s) apply to the whole document or highlighted sections.
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### Equality & Diversity impact assessment

Are there concerns that the policy/service could have an adverse impact because of:	Yes	No
Age		X
Disability		X
Sex (gender)		X
Race		X
Sexual Orientation		X
Gender reassignment		X
Religion / Belief		X
Pregnancy and maternity		x

If YES to one or more of the above please add further detail and identify if full impact assessment is required.

### Next steps

### Appendices

N/A

### Strategic Objectives supported by this report

Improving Quality	x	Maintaining financial sustainability	
Transforming how cancer care is provided across the Network		Continuous improvement and innovation	x
Research		Generating Intelligence	x

### Link to the NHS Constitution

Patients		Staff	
Access to health care		Working environment Flexible opportunities, healthy and safe working conditions, staff support	x

Quality of care and environment	x	<i>Being heard:</i> <ul style="list-style-type: none"> <li>• Involved and represented</li> <li>• Able to raise grievances</li> <li>• Able to make suggestions</li> <li>• Able to raise concerns and complaints</li> </ul>	x
Nationally approved treatments, drugs and programmes			
Respect, consent and confidentiality			
Informed choice		Fair pay and contracts, clear roles and responsibilities	x
Involvement in your healthcare and in the NHS		Personal and professional development	
Complaint and redress		Treated fairly and equally	

## Report on the use of the Trust Seal – October 2018

### 1. Introduction

The Trust Standing Orders require that a regular report detailing the use of the Trust's seal is made to the Trust Board. During October, 2018 the seal was used on one occasion as set out below:

### 2. Use of Seal

Seal No.	Description of Document	Board Approval/Pervious Discussions	Officers Signing	Date Signed
032	Deed of release for restrictive covenant - Development Agreement for the New Maggie's Centre	P2/26/18	Philip Edgington, Trust Chair & Ann Farrar, Acting Chief Executive Officer	18. 10. 2018

### 3. Recommendation

The Board is asked to note the use of the Trust's seal.